

## BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of adoption of amendments to the City of Reno Public Works Design Manual, Chapter VI - Quality Assurance Program (QAP):

1. The following is a description of the manner in which comment was solicited from affected trade associations or businesses, and a summary of their comments:

### A. NOTICE

*A notice was published in the Reno Gazette Journal notifying that interested persons could submit comments on or before December 15, 2015 to Charla Honey, Engineering Manager, P.O. Box 1900, Reno, NV 89505 or email: [honeyc@reno.gov](mailto:honeyc@reno.gov).*

*In addition, an email alert was sent out to the Bids, RFPs and RFQs email list and the 2016 – SOQ list which of approximately 888 individual email addresses from engineering consultants and other businesses which frequently do business with the City of Reno. The email alert included information regarding the method to provide public comment, the public comment period and the public meeting time and location.*

*The public notice and associated information was also sent to the American Society of Civil Engineers Truckee Meadows Branch (ASCE-TMB), the Builders Association of Northern Nevada (BANN), and the Associated General Contractors (AGC) for distribution to their members. The information regarding the proposed changes was posted on <http://www.reno.gov/government/departments/public-works/public-notices> and available at the Office of the City Clerk.*

*Further, a public workshop was held on December 1, 2015, at 10 a.m. at the Builders Association of Northern Nevada, at 5484 Reno Corporate Drive, Ste 100, Reno, NV 89511. There were six attendees at the meeting.*

## B. SUMMARY OF COMMENTS

*Comments were received from the following businesses:*

*Marty Crew, CME incorporated*

*Kraig Knutsen, Tanamera*

*Bobbie Merrigan, Ryder Homes*

*Jim Smith, Wood Rodgers*

*Summary of Comments:*

*The concern expressed by the engineering and development representatives was that the proposed change to require full-time inspection of aggregate base materials was an economic burden on the developer and was unnecessary from an engineering perspective because base material properties, grade, thickness and density can be tested after the fact.*

*No other comments were received from businesses which would be affected by the proposed changes.*

2. The estimated economic effect of the proposed ordinance on businesses, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:
  - a) Adverse effects: *None.*
  - b) Beneficial effects: *The update of Chapter VI of the Public Works Design Manual provides clarification to text and updates to the submittal requirements to clearly identify the current technology to be used for submittals. Requirements for companies offering services are defined and can be applied to all firms submitting Statements of Qualifications. Qualifications of firms and individuals providing services will be evaluated and a list of qualified consultants for Engineer of Record and Materials Testing will be created.*
  - c) Direct effects: *The engineering, construction and development community will have updated guidance for oversight of projects which are required to participate in the Quality Assurance Program.*

- d) Indirect effects: *By creating and maintaining a list of qualified consultants to provide Engineer of Record and Materials Testing the City will ensure that all services provided will be provided by qualified firms. This will ensure that public improvements are constructed to meet City Standards.*
3. The following constitutes a description of the methods the local government considered to reduce the impact of the proposed change on businesses and a statement regarding whether any, and if so which, of these methods were used: (include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that business would pay a lower fee or fine).

*The proposed amendments were developed in cooperation with a Stakeholder Working Group made up of City staff, members from the engineering community and members from the development community. The Stakeholder Working Group drafted the proposed changes and evaluated comments received to ensure that there would be adverse effects on businesses.*

4. The annual estimated cost to the local government for enforcement of the proposed ordinance.

*There are no anticipated annual costs in addition to enforcement of existing rules.*

5. If the proposed ordinance provides a new fee or increases an existing fee, the total annual amount the local government expects to collect and the manner in which the money will be used is.

*Not applicable.*

6. If the proposed rule includes provisions which duplicate or are more stringent than current federal, state or local standards regulating the same activity, the following explanation of why such duplicative or more stringent provisions are necessary is provided:


*Not applicable.*

7. Set forth the reasons for the conclusions regarding the impact of the proposed rule on business.

*The proposed changes to the Design Manual were drafted with a Stakeholder Working Group made up of members from City staff, engineering consultants and the development community. After a lengthy public comment period and a public workshop, no comments in opposition were received from the industry regarding the draft revision of Chapter VI, indicating the industry is not opposed to proposed changes. Comments from the industry regarding the addition of full-time inspection requirement for placement of base materials were received in opposition and for that reason were not recommended for inclusion.*

I, Andrew Clinger, City Manager, for the City of Reno, hereby certify that, to the best of my knowledge or belief, the information contained in the statement was prepared properly and is accurate.

Dated this 4<sup>TH</sup> day of JANUARY, 2016

  
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Andrew Clinger, City Manager  
City of Reno